

TOWN OF PRATTSVILLE  
OFFICE OF THE CODE ENFORCEMENT OFFICER

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P 518-299-3125  
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**To Obtain a Building Permit**

Fully completed application: If a complete application is not submitted it **will** be returned.

1. DEP approved septic design
2. Two sets of stamped and signed architectural plans drawn to scale
3. Site plan showing all buildings with all setbacks (example included)
4. Written cost of structure
5. Proof of **workers' compensation insurance** and liability, disability benefits coverage.
6. Payment of all applicable fees

**All Work MUST be INSPECTED!!! *If not sure CALL FIRST***

1. Footing inspected (before any concrete is poured)
2. Foundation inspection with sill plate installed
3. Framing inspection
4. Rough electric inspection (by code official also) **must use** licensed Greene County Electrician for all electric work.
5. Rough Plumbing inspection
6. Insulation inspection prior to sheet-rocking

If your project disturbs one or more acres of land, you must have a permit for storm water discharges from your site. For more information:  
<http://www.dec.ny.gov/index.html>

**For C.O. On Structure:**

1. Final DEP septic approval
2. Certified 3<sup>rd</sup> party electrical inspection
3. NYS Residential Building Energy Standards Certificate  
<http://www.dos.state.ny.us/code/energycode/Forms-code/NYSResidCertificate.pdf>
4. Copy of Well Completion Report
5. Final Code Enforcement Officer inspection
6. Water test with potable water